

OUR LADY OF PERPETUAL HELP CATHOLIC SCHOOL COUNCIL MEETING

Wednesday, April 19, 2017

7:00 PM, School Library

Our Lady of Perpetual Help Catholic School builds character and shapes tomorrow's leaders by delivering academic excellence in a Catholic faith based community

Type of Meeting: Regular Meeting

Invitees:

- A.) School Council:** Steve Cicherski, Christin Corrigan, Barbara Crane, Michael Divine, Lisa Friesenhahn, John Patrick - Not Present, Meg Skulteti, Michelle Theiss, Joe Valdez
- B.) Staff, etc.:** Frank Burns, Claudia Ogrin, Deacon Praveen, Joseph Hernandez, Craig Friesenhahn, Barbara Pulcini - Not Present
- C.) Guests:** None

AGENDA

I. CALL TO ORDER 7:02pm

- 1.) Opening Prayer** Deacon Praveen
- 2.) School/Parish Community Input** Lisa Friesenhahn
- a.) None

II. NEW BUSINESS

3.) Approval of Minutes

- A.) February 2017** Lisa Friesenhahn
Steve Cicherski motioned to approve minutes and Joe Valdez seconded

4.) Committee Reports:

- A.) Finance Committee** Lisa Friesenhahn
- a.) \$160,000.00 check was written to OLPH Church for the multipurpose building.
- b.) School Summary is running at 89% in total revenue and 88% total expenses. Cafeteria Summary is running at 82% total revenue and 78% total expenses. Athletics, PTC & School Store are at 116% total revenue and 54% total expenses. School, Cafe, Athletic, PTC & School Store are at 91% total revenue and 84% total expenses. CDC is running at 70% total revenue and 71% total expenses.
- B.) Building and Grounds** John Patrick
None - Not present
- C.) Policy and Planning** Barbara Crane
- a.) Met with Mr. Burns and teachers about the survey and Barbara will have all the information on Monday.
- b.) Marketing brochure is in progress. Will get photos to Steve Cicherski on the progress of the new building.
- D.) Development** Joe Valdez
- a.) March dollar amount is currently at \$74,080 on hand. Sales through January-March 2017 have been less than what they were last year. Decrease in \$13,566. St. VDP is not purchasing HEB gift cards anymore since they are not handing them out any longer.
- b.) Helping Hand project had an excellent response from the parish and school. Total amount donated was \$20,055.69. Thank you notes were posted in the Sunday bulletin and a letter was sent out in the blue Wednesday folders.
- E.) Technology** Steve Cicherski
- a.) 1 bid is currently under legal review.
- b.) Computer Lab had some system updates
- c.) 8 replacement Dell computers for the CDC. Also looking at purchasing security cable, laptop cases and a protective "skin".
- d.) Connectivity issues are currently being looked into.
- e.) Completed Inventory for Administration building. "Fire sale" of old equipment/ de-commission, consolidate extra equipment at end of year.

- f.) Security training is scheduled for next year.
- g.) Range of Wifi around campus is complete. Map will change by start of school year due to installation of new Wifi Hotspots.
- h.) New building will host the server.

- F.) Athletic Committee Meg Skulteti
- a.) Baseball won tonight which puts them in the playoffs. OLPH is hosting larger schools and St. Matthew's is hosting the smaller schools. Softball also made the playoffs.
 - b.) Track is finished and we are currently seeking a new track coach. Golf is currently practicing.
 - c.) Cheer tryouts are finished and 13 girls made the squad. NCA camp is in June. They will run concessions for baseball and softball games. Jr cheer will be called The Wildcat Spirit Team with no tryouts. This is for 2nd-4th graders.
 - d.) Football team is teaming up with Saints Peter Paul Catholic High School in New Braunfels to make 1 team. Practices will be help at OLPH. Home games will be played at OLPH. 11 man football. Coaches are not finalized as of now but it will be a combination of the 2 schools. Team will not be eligible for playoffs due to the combining of teams.
 - e.) May 11th is the Athletic Banquet
- G.) Faith and Formation Committee Meg Skulteti
- a.) Military care packages were sent out last week.
- H.) Nominating Committee no report
- None
- I.) Executive Committee no report
- None

5.) Staff Reports

- A.) Principal's Report Frank Burns
- a.) Enrollment is currently at 318 for K-8th grade with 21 in process of being accepted online.
 - b.) Security issue - we are in need of fences around the front of our school.
 - c.) Insurance claim for moving of the playgrounds this coming December.
 - d.) Bus is running smoothly for all field trips. Will go in for an overhaul after all trips are completed.
 - e.) 2017-2018 school year will be from August 21- May 31. Holidays are very similar thus far.
 - f.) New dishwashers are being purchased for the cafeteria as they are 27 plus years old.
 - g.) Ms. Stacie's position has yet to be filled at this time.
- B.) CDC Report Claudia Ogrin
- a.) Currently full for 2017-2018 year. Down to 103 as of now.
 - b.) 3 year old teacher that resigned will not be replaced for the rest of school year. We will hire over the summer for the position.
 - c.) Melissa Durham resigned from the CDC portion.
- C.) PTC Report Joseph Hernandez
- a.) We are currently at \$74,000.00 and operating on schedule.
 - b.) BIG GIVE kickoff is this weekend from 12-3pm. Kendra Scott is back on May 3rd to help with Big Give. Also celebrating teacher appreciation week May 8-12. Next week is the last general PTC meeting.
- D.) Parish Report Deacon Praveen
- a.) 6th graders went to Seminary and really enjoyed their visit.
 - b.) Move into the new Rectory is wonderful
 - c.) Over Easter and Holy Week we had over 7000 people at Masses
 - d.) Fr. Thumma is in India right now.
 - e.) Couples Retreat at Mo Ranch and 16 couples attended. Senior retreat is going on this week.
 - f.) New assignments for priests' - Fr. Thumma is leaving to a parish in San Antonio.

- g.) Confirmation is this weekend
- h.) Deacon Praveen's Ordination is at St. Mark's on May 20th and will be celebrating Mass at OLPH on May 26th School Mass.

III. OLD/MISC BUSINESS

6.) None

IV. REQUESTS AND ANNOUNCEMENTS

7.) Items to be placed on future agenda

Lisa Friesenhahn

None

V. CLOSING PRAYER

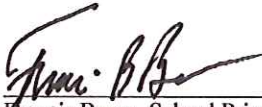
Father Thumma

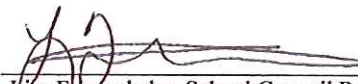
VI. ADJOURNMENT 8:41pm

Lisa Friesenhahn

VII. EXECUTIVE SESSION

Minutes submitted by Christin Corrigan


Francis Burns, School Principal


Lisa Friesenhahn, School Council President


Christin Corrigan, School Council Secretary