



**St. Luke Parish**  
 Building & Grounds Committee  
**Scout Project Request Form**



Today's Date: \_\_\_\_\_

Scout Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Troop Affiliation: \_\_\_\_\_

Summary of Proposed Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Proposed Date to begin Project: \_\_\_\_\_

Proposed Completion Date: \_\_\_\_\_

Does Your Project Require: *(please circle)*

- |     |    |   |
|-----|----|---|
| Yes | No | Creation of a permanent structure?                    |
| Yes | No | Moving or removing any part of an existing structure? |
| Yes | No | Use of heavy equipment or power tools?                |
| Yes | No | Permanent electrical or plumbing hook-up?             |

How do you plan on funding this project: \_\_\_\_\_

\_\_\_\_\_

*I have read and understand the St. Luke Parish Scout Project Procedures and I will adhere to the rules and regulations outlined. If my volunteers or I do not follow the procedures, St. Luke Parish has the right to cease operations resulting in delays and possible unsuccessful completion of my project.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only:**

Date Received: \_\_\_\_\_ 1<sup>st</sup> Meeting: \_\_\_\_\_ 2<sup>nd</sup> Meeting: \_\_\_\_\_ Comments: \_\_\_\_\_

Date Approved: \_\_\_\_\_ Approved by: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Approved by: \_\_\_\_\_