

St. John Paul II Parish Council Agenda
September 25, 2018

I. Open with prayer – First 15

II. Approval of Minutes

III. Additions to Agenda

IV. Business Manager Report – John Frossard – attached

V. Finance Report – Jonathan Cooper –

VI. Commission Reports

- a. Christian Service – Wayne Rieger – attached
- b. Faith Formation – Vicki Huffman- no meeting the past month
- c. Parish Life – Linda Hunter – attached
- d. School/Daycare – Daycare attached
- e. Spiritual Life – Dinah Tichy –
- f. Stewardship – Connie Lewellyn –
- g. Youth Ministry – Kelli Drescher – attached

VII. Old Business

- a. *Divine Renovation*
- b. Update on meetings for new worship space

VIII. New Business

- a. Request from Athletics for sponsorships – proposal attached

IX. Father Tom's Comments

X. Parish Council Member Comments

XI. Adjourn and close with prayer

St. John Paul II Parish Council Minutes

August 28, 2018

Present:

Fr. Tom	Linda Hunter	Wayne Rieger
John Frossard, Business Manager	Connie Lewellyn	Christina Wheatley
Don Day	Janelle Lewis	Mike Winebrener
Kelli Drescher	Dave Lobeck	
Bill Harrison	Art Pratt	

Absent:, Jonathan Cooper, Vicki Huffman, Dinah Tichy

I. Call to Order: The meeting was called to order at 7:05 pm by Janelle Lewis. The First Fifteen discussion followed.

II. Approval of Minutes: Minutes were approved as written with correction. Vicki Huffman nominated Wayne Rieger as Vice Chair.

III. Additions to Agenda: None

IV. Business Manager Report– report submitted. John Frossard explained highlights of the financial report.

V. Finance Report – report submitted. John Frossard said the Committee had approved that \$50,000 from ADLF Cemetery Fund be placed with the Catholic Community Fund.

VI. Commission Reports

- A. Christian Service – no meeting the past month
- B. Faith Formation – report submitted
- D. Parish Life – Linda Hunter - no meeting the past month
- E. School Commission and Preschool/Daycare --Reports submitted
- F. Spiritual Life – report submitted. Christina Wheatley brought the Holy Family Tool Box for Council members to see. Father asked that we thank Maurice Popp and his son who created the box
- G. Stewardship – Connie Lewellyn – Spiritual Gifts course is now underway
- H. Youth Ministry– Kelli Drescher - report submitted

VII. Old Business

- A. *Divine Renovation* –Fr. Tom said the the coaching from the Divine Renovation group will begin shortly.

VII. New Business: None

VIII. Fr. Tom's Comments – Father said he attended the Creating Congregations of Generosity Conference, which was part of a Lilly Grant, with Keith and Katie Thompson. He also attending the Haiti Twinning Conference in Nashville. He and Jesse Schuler will be trading positions as staff/committee liaisons. Fr. Tom will cover Parish Life and Jesse will cover Spiritual Life.

IX. Parish Council member comments – Don Day reported that the new sign located on the site of the new church should be ready in the next two-three weeks.

X. Closing Prayer and Adjournment–. Meeting adjourned at 8:05 pm.

Next meeting will be September 25 at 7:00 pm at St. Joe Campus in the old School Building.

Submitted by Mary Lynn Green

9/10/2018

St. John Paul II Balance Sheet Aug-18		St John Paul II Aug-18	St John Paul II Jul-18	Increase (Decrease)
ASSETS				
Cash				
1010.000 - Regular Checking (Church)	\$ 274,973	\$ 293,959	\$ (18,985)	
1012.000- Day Care	\$ 58,631	\$ 51,999	\$ 6,632	
1013.000 - Cafeteria Account	\$ 24,877	\$ 30,464	\$ (5,587)	
1019.000 - Ladies Club Checking	\$ 33,157	\$ 31,260	\$ 1,897	
1007.000 - Stipends	\$ 6,540	\$ 6,700	\$ (160)	
1016.000 - Capital Improvement	\$ 5,249	\$ 3,873	\$ 1,376	
1017.000 - Capital Campaign	\$ 504,804	\$ 466,174	\$ 38,631	
1018.000 - Men's Club Checking	\$ 14,747	\$ 17,868	\$ (3,121)	
1020.000 - Charity Gaming Cash	\$ 37,422	\$ 42,915	\$ (5,493)	
1029.000 - Cemetery	\$ 35,757	\$ 35,599	\$ 158	
1026.000 - School, Technology, & Tuition Asst.	\$ 32,759	\$ 150,253	\$ (117,494)	
1023.000- Athletics	\$ 15,126	\$ 11,225	\$ 3,901	
1024.000 - Christian Service Commission	\$ 32,575	\$ 28,707	\$ 3,869	
Total Cash	\$ 1,076,618	\$ 1,170,994	\$ (94,376)	
ADLF DEPOSITS				
1041.000 - Cemetery ADLF Account	\$ 100,258	\$ 100,194	\$ 64	
1043.00 - SCHOOL	\$ 147,441	\$ 147,347	\$ 94	
1039.000 - Day Care	\$ 69,441	\$ 69,397	\$ 44	
1040.000 - ADLF - Church Savings	\$ 131,107	\$ 131,024	\$ 83	
1044.000 - ADLF Deposit Ladies Club Savings	\$ 2,826	\$ 2,824	\$ 2	
1048.000 - New Church Building Campaign	\$ 1,612,907	\$ 1,611,880	\$ 1,027	
1042.000 - ADLF Deposit Facilities Repair/Upk	\$ 4,719	\$ 4,716	\$ 3	
Total ADLF Deposit	\$ 2,068,698	\$ 2,067,381	\$ 1,317	
Total Assets	\$ 3,145,316	\$ 3,238,375	\$ (93,059)	
Liabilities, Fund Principal, & Restricted Funds				
Fund Principal				
3000.000 - Prior Year Net Assets	\$ -	\$ -	\$ -	
3100.000 - Revenue over (under) Expenses	\$ 2,849,784	\$ 2,849,784	\$ -	
Excess Cash Received	\$ 295,532	\$ 388,591	\$ (93,059)	
Total Fund Principal and Excess Cash Received	\$ 3,145,316	\$ 3,238,375	\$ (93,059)	
Restricted Funds				
Total Temporarily Restricted	\$ -	\$ -	\$ -	
Total Permanently Restricted	\$ -	\$ -	\$ -	
Total Restricted Funds	\$ -	\$ -	\$ -	
Total Liabilities, Fund Principal, & Restricted Funds	\$ 3,145,316	\$ 3,238,375	\$ (93,059)	

**St. John Paul II Catholic Church
Capital Project Funding Summary
As of August 31, 2018**

Funding Source:	ADLF SAVINGS	CASH ACCOUNT	8/31/2018 Cash Available	PROJECT COST			Remaining Cash
				PLAYGROUNDS -1	FENCE -2	Parking Lot Repair -3	
School	\$ 147,441	\$ 21,396	\$ 168,837	\$ (19,055)	\$ (20,000)	\$ -	\$ 129,782
Day Care	69,441	58,631	128,072	(57,164)	(20,000)	-	50,908
Charity Gaming	-	37,422	37,422	-	-	(4,400)	33,022
TOTAL	\$ 216,882	\$ 117,449	\$ 334,331	\$ (76,219)	\$ (40,000)	\$ (4,400)	\$ 213,712

- Notes 1. 25% School 75% Day Care
 2. 50% School 50% Day Care
 3. Maintenance Repair 100% Gaming

**St. John Paul II Catholic Church
Sunday Collections
For the 2 months ended 8/31/2018**

	8/31/2018 YTD ACTUAL	8/31/2018 YTD BUDGET	8/31/2018 YTD VARIANCE	8/31/2018 % VARIANCE	8/31/2017 YTD ACTUAL (LAST YEAR)	'18 v. '17 Year over Year Increase /(Decrease)	% Increase /(Decrease)
Total Sunday Offertory	173,276	187,313	(14,037)	-7.5%	179,247	(5,971)	-3.3%
ACH FAITH DIRECT	56,203				41,863	14,340	34.3%
Net of On-Line Giving	117,073				137,384	(20,311)	-14.8%
New Church Donations	287,680	69,601	218,079	313.3%	435	287,245	66033.4%
ACH FAITH DIRECT	38,050				-		
Net of On-Line Giving	249,630				435		

**ST JOHN PAUL II
INCOME STATEMENT
For the One Month Ended
31-Aug-18**

Aug-18

or the Two Months Ended 08/31/2018

9/10/2018

REVENUES		YTD	2018-19	YTD	%	2017-18	2018-19
PARISH INCOME		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>
Ordinary Revenues							
1	Sunday Offertory Collections	173,276	187,313	-14,037	-7.5%	1,042,000	1,103,064
1A	Out of Parish Collections	3,777	4,000	-223	-5.6%	24,000	24,000
2	Donations & Contributions	50,328	50,329	-1	0.0%	302,587	305,175
3	School Tuition & Assistance	355,859	319,967	35,892	11.2%	1,105,596	1,168,671
4	Childcare & Other Fees	132,255	139,523	-7,268	-5.2%	759,034	802,778
5	Fundraising Income	6,322	5,986	336	5.6%	225,850	194,204
6	Cemetery Income	1,200	1,208	-8	-0.7%	7,250	7,250
7	Cafeteria & Concessions	21,029	17,796	3,233	18.2%	147,500	149,500
8	Rental & Other Income	14,996	16,331	-1,335	-8.2%	99,000	93,578
9	Interest & Investment Income	1,165	1,522	-357	-23.5%	4,020	9,145
11	Total Ordinary Income	760,209	743,976	16,234 F	2.2%	3,716,837	3,857,365
Other Revenues							
12	Christian Service Outreach	50,398	27,815	22,582	81.2%	152,228	148,413
13	Club Revenues	2,168	3,596	-1,427	-39.7%	43,500	49,778
14	Charity Gaming - Car Raffle	0	4,000	-4,000		-	87,800
15	New Building Donations	287,680	69,601	218,079	0.0%	-	901,958
16	Capital Improvement Donator	2,764	2,250	514	22.8%	15,000	14,300
17	Total Other Revenues	343,010	107,262	235,748 F	219.8%	210,728	1,202,249
19	TOTAL INCOME	1,103,219	851,238	251,982 F	29.6%	3,927,565	5,059,614
EXPENSES		YTD	2017-18	YTD	%	2017-18	2018-19
PARISH EXPENSES		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>
Ordinary Expense							
20	Salary Expense	354,532	353,715	817	0.2%	1,799,742	1,876,346
21	Benefit Expense	85,365	91,157	-5,791	-6.4%	477,803	529,743
22	Training & Education	204	5,098	-4,894	-96.0%	25,350	34,750
23	All Assessments	44,367	44,788	-421	-0.9%	247,301	266,934
24	Cemetery Expense	314	783	-469	-59.9%	850	4,700
25	Out of Parish Collections	3,777	4,000	-223	-5.6%	24,000	24,000
26	Bank Fees & Bad Debt	0	100	-100	-100.0%	1,095	600
27	Rent - Parish Facilities (DC)	15,834	15,833	1	0.0%	95,000	95,000
28	Administrative Expense	24,733	23,815	918	3.9%	100,442	106,050
29	Stipends, Social & Misc Exp	3,654	1,550	2,103	135.7%	11,400	10,590
30	Fundraising Expense	3,699	11,787	-8,088	-69%	63,400	59,336
31	Utility Expense	14,893	18,924	-4,031	-21.3%	122,064	116,954
32	Property & Facility Expense	71,334	76,692	-5,358	-7.0%	424,175	413,628
33	Spiritual Life/Liturgy Expenses	8,587	10,190	-1,603	-15.7%	57,470	63,447
34	Program & Instructional Exper	58,316	65,396	-7,081	-10.8%	193,528	198,865
35	Tuition Assistance Program	0	-	0	0.0%	21,000	-
36	Athletic Expenses & Fees	4,936	7,227	-2,291	-31.7%	49,470	45,525
37	Total Ordinary Expense	694,544	731,055	(36,511) F	-5.0%	3,714,091	3,846,469
Other Expense							
38	Christian Service Outreach	53,548	36,646	16,902	46.1%	150,500	148,413
39	Capital Improvements	54,079	32,567	21,512	66.1%	328,600	102,392
40	New Building Expenses	1,250	40,000	-38,750	0.0%	-	400,000
40A	Car Raffle Expenses	0	3,000	-3,000	0.0%	-	30,000
41	Club Expense	4,266	711	3,556	500.3%	43,500	49,778
42	Total Other Expense	113,144	112,924	220 U	0.2%	522,600	730,583
43	TOTAL EXPENSES	807,688	843,979	(36,291) F	-4.3%	4,236,691	4,577,052
44	NET TOTAL INCOME (DEFICIT)	295,532	7,259	288,272 F	3971.1%	(309,126)	482,562

	YTD	2017-18	YTD	%	2017-18	2018-19	
Net Ordinary Income (Expense)	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Variance</u>	<u>Budget</u>	<u>Budget</u>	
45	Total Ordinary Income	760,209	743,976	16,234 F	2.2%	3,716,837	3,857,365
46	Total Ordinary Expense	694,544	731,055	-36,511 F	-5.0%	3,714,091	3,846,469
47	Net Ordinary Income (Expense)	65,665	12,921	52,744 F	408.2%	2,746	10,896

Christian Service Commission
St. John Paul II Catholic Church
Meeting Minutes for September 19, 2018

Present: Linda Pratt, Barbara Smith, Bob Burkholder, Wayne Rieger, and Craig Burcham

The First 15 led by Wayne Rieger

1. Financial Report

- July and August reports were reviewed.
- General fund balance as of 8-31-18 -- \$6,420.50 CSC; St. Joe the Worker \$3785.41

2. Ministry Reports

- Community Kitchen – Things are going well. Meat distributor from Evansville donated 260 lb of ham and 200 lb of hot dogs through St. John Paul II. They are in need of workers on Tuesdays from 10-1 pm.
- St. Joe the Worker – Will repost the ad for parishioner car service in bulletin. Have one request to remove limbs from parishioner yard, will complete in October.
- Everyone was reminded to take pictures for the bulletin and future publications.

3. New Business

- \$200.00 was approved for the Silver Creek High School Trick or Treat program. Dawn to purchase candy and turn in receipts for reimbursement.
- Discussed possible shift from Exit 0 to Center Ministries.
- “Pure” Initiative Program discussed. Wayne will take to Silver Creek High School to give to head of Fellowship of Christian Athletes. Linda to present program to Karen Haas. Commission will review and discuss more next meeting.
- Hurricane Florence and Typhoon Mangkhut Relief discussed. The committee approved \$500.00 per event for a total of \$1,000. Barbara will ask Fr. Tom if we he would like to also do a second collection to add to that amount.
- Next meeting will be November 27th at 6:00 pm in the SJH Parish Hall Meeting room.

Closing prayer

Next meeting scheduled for November 27th, 2018, @ 6 PM

Minutes
Parish Life Commission Meeting
St. John Paul II Parish

September 4, 2018

A Parish Life Commission meeting was held at 7:00 PM on Tuesday, September 4, 2018, in the Upstairs Conference Room of the Parish Office Building at the St. Joe Hill Campus in Sellersburg, Indiana.

The following members of the Parish Life Commission were present: Fr. Tom Clegg, Rosella Klein, Cathy Thomas and Linda Hunter.

Fr. Tom Clegg, the Parish Life Commission's Pastoral Team Liaison for the foreseeable future, led the meeting. Linda Hunter recorded the minutes.

The First Fifteen for Sunday, September 9, 2018 (James 2:1-5) discussion questions were read. After discussion, the Glory Be prayer was prayed.

Fr. Tom Clegg announced that having Parish Life Commission meetings on the second Tuesdays are not possible due to his schedule. It was decided that future Parish Life Commission meetings will be held on the first Tuesday of each month, at 5:00 PM.

The following is the schedule of Parish Life Commission meetings beginning October 2018 and through June of 2019:

<u>Month</u>	<u>Meeting Date/Time</u>	<u>Comment</u>
October 2018	Tuesday, October 2, 2018 at 5:00 PM	
November 2018	Tuesday, November 6, 2018, at 5:00 PM	
December 2018	NO MEETING IN DECEMBER	
January 2019	Tuesday, January 8, 2019 at 5:00 PM	THIS IS A CHANGE FOR JANUARY ONLY
February 2019	Tuesday, February 5, at 5:00 PM	
March 2019	Tuesday, March 5, 2019 at 5:00 PM	
April, 2019	Tuesday, April 2, 2019 at 5:00 PM	
May, 2019	Tuesday, May 7, 2019, at 5:00 PM	
June, 2019	NO MEETING IN JUNE	

The next item discussed was the Veterans Day Program to be held on November 7, 2018. Betty J. Popp is working with the school principal on this event. At the church program each veteran will be asked to register his name. Each veteran present will be announced during the church program, and a group picture after the church program is proposed. There will be cookies, coffee and milk served after the church service in the school cafeteria.

Fr. Tom reminded all that the Annual Stewardship Report has been distributed for the period July 1, 2017 through June 30, 2018. The description of the Parish Life Commission was reviewed by those present.

The Turkey Shoot will be held on the first Sunday of October, and those present reviewed the description of the Turkey Shoot as printed in the Annual Stewardship Report.

Fr. Tom announced that the annual raffle for 2019 will be a little different than in the past and it is still being worked on.

The Parish Life Commission members present discussed an event to go along with the June 2019 Raffle and it was suggested that it be a picnic type event (hot dogs, hamburgers, etc.).

It was the consensus of those present that the **June 26, 2016** Outdoor Mass/Picnic was the most successful parish wise. It was suggested that calls be made to each member of the parish to invite them to the picnic which will be held in June 2019

A new parishioners' packet was discussed, and a discussion of the parish roster was had.

Below is a table of proposed future events with dates and notes:

<u>Date</u>	<u>Day</u>	<u>Event</u>	<u>Location</u>	<u>Notes</u>
October 6, 2018	Sunday	Turkey Shoot	St. Joe Hill Campus	
November 7, 2018	Wednesday	Veterans Appreciation Program	St. Paul Campus	
December 2018			To be determined	
January 2019			To be determined	
February 9, 2019	Saturday	Chili Cook-Off	To be determined	

Parish Life Commission Minutes

September 4, 2018

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<u>Date</u>	<u>Day</u>	<u>Event</u>	<u>Location</u>	<u>Notes</u>
March 21, 2019	Thursday	Ladies Club Annual Card Party	St. Joe Hill Campus	Third Thursday of March
April 2019			To be determined	
May 2019			To be determined	
June 2019	Sunday	Parish Raffle/Picnic	To be determined	

The next Parish Life Commission meeting will be held on Tuesday, October 2, 2018. The meeting adjourned at approximately 8:00 PM.

St. John Paul II Parish Council

Ruth Morrison–Lile

Preschool & Child Care Report

September 25, 2018

Enrollment Numbers

- Enrollment for the 2018 – 2019 school year:

Daycare	Budget	60	Actual	50
Preschool M/W/F	Budget	34	Actual	34
Preschool T/TH	Budget	14	Actual	18
Part Time Daycare	Budget	8	Actual	16
After Care Full Time	Budget	37	Actual	32
After Care Part Time	Budget	13	Actual	13

Staffing

- We welcome Miranda Hicks to the child care staff. She will be working with our 4 year olds in the afternoon. We hope she enjoys her new position here with St. John Paul II Preschool & Child Care.

Accomplishments

- Check out the school newsletter last week. Preschool teacher, Shannon Nickles, got bulletin board of the week recognition.

Activities/Events

- September 25 Picture Day – Chanley T/TH
- September 26 Picture Day – Nickles/Snyder/Fortson/Chanley M/W/F
- TBA – Preschool Field Trip to the Fire Station
- October 1 thru October 12 – Fall Break
- October 30 – Halloween Party T/TH Class
- October 31 – Halloween Party M/W/F Classes

Facility Issues

- We continue to have problems with the new security camera that was installed on the front door of child care building #1. Michael Osborne from Midwestern is working on trying to resolve the issues.

Teacher/Parent Concerns

- Activities and crafts are being planned for the Fall Break Weeks.

For Parish Council 9/2018

Athletics is seeking ways to help fund programs without having to pass the expense onto parents in the form increasing athletic fees every year.

Currently the annual athletic fee is \$95 for all youth in grades K-8 that participate in any sport. There is no additional charges if they participate in more than one sport. For those that participate in the Bitty Ball Program the fee is \$30 a sport.

Deanery fees (including team and player fees), referees, uniform and sports equipment costs continue to increase.

Athletics would like to seek out sponsors to help fund the program. Sponsors would be recognized on the uniforms (company logo) and on the visual display on our parish scoreboard table.

For Bitty Ball (pre K) and grades K-2, each youth that participates in volleyball (only offered to 1-2nd graders), basketball, and soccer receive a t-shirt at the beginning of the season with number on back and graphic/wording for JPll Knights on the front. Each shirt costs approximately \$9.

For grades 3-8, we are working with a local vendor (Kratz Sporting Goods), to purchase new uniforms that will last 4-5 years. Uniform costs are: Basketball \$80 (top/bottoms), Soccer and Volleyball - \$32 (tops only). There is no additional costs to the uniforms to add a logo. While it would be idea to have to only by the number of player uniforms and not buy extras, youth in grades 3-8 can vary in sizes year to year, so a variety of sizes need to bought to fit the needs and have enough year to year to fit those playing.

During the 2017-2018 school year, we had the following number of participants:

Pre-K

Basketball – 48

Soccer - 40

Volleyball 1-2 - 19

K-2

Volleyball 1-2 - 19

Basketball K-2 - 72

Soccer K-2 - 54

Grades 3-8

Volleyball 3-8 - 70

Basketball 3-8 – 82

Soccer 3-8 - 57